**Production Process Card生产程序卡**

Customer客戶: Ref./Work Order No. 工程单号:

Production Branch生产地点: Hong Kong

Purchasing Order No. 采购订单号:

Approved Design Data/Drawing批准设计数据/图纸: Rev No.最新版号:

Sheet of

Start Date生产日期 : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Completion Date完成期 :\_\_\_\_\_\_\_\_\_\_\_\_\_

**Spare/Material物料 (**Carpet 地毯**)**

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| --- | --- | --- | --- |
| Item  項目 | Part Number  件号 | Description  貨名 | Qty  地毯數量 |
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**Process Description 程序內容**

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| --- | --- | --- | --- | --- |
| Item | Process Description  程序內容 | Department  部門 | Signature  簽名 | Date  日期 |
| 1 | Verify product against approved POA Capability List / Scope of Work 核實工程是符合批准範疇 | Production  生產部 |  |  |
| 2 | If template is required, record the work order no. and date of manufacture as detailed in Template Identification Tag 如使用膠片,按表格JHL-14填寫工程單号及生产日期: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. | Production  生產部 |  |  |
| 3 | Obtain approved design data / Revision  收取批准设计数据/最新版号 | Production  生產部 |  |  |
| 4 | Validate carpet material part number with approved design data / revision number / production templates 验证地毯物料件号,锁边綫符合所核准图纸资料/最新版号及生产样本是一致 | Production  生產部 |  |  |
| 5 | Cut tailor pieces(Fabrics) IAW approved design data/revision number  按照所核准图纸资料/最新版号裁剪片(布料) | Production  生產部 |  |  |
| 6 | Perform inspection of fabrics after fabric cutting IAW approved design data / revision number  裁片后,再检查地毯方向,尺寸,紋路是符合所核准图纸资料/最新版号 | QC  質量檢查部 |  |  |
| 7 | Fabric edge require binding 布边缝纫(锁边) | Production  生產部 |  |  |
| 8 | Send tailored pieces to sewing workshop for production process把裁片送到缝纫车间,要配好綫,魔術帶,商标等輔料后,安排員工继续生产 | Production  生產部 |  |  |
| 9 | Raise TAR if clarification of design data or non-conformance on manufacturing process 如有需要,可提交TAR (技术援助申请单JHL-13), 說明所核准图纸资料/最新版号有不符合之處: TAR No.\_\_\_\_\_\_\_\_\_\_\_. | QC  質量檢查部 |  |  |
| 10 | Perform final finished product inspection IAW approved the design data/revision (20% sampling) 按照所核准图纸资料/最新版号,作最后成品質檢 (每批次抽查20%) | QC  質量檢查部 |  |  |
| 11 | Record defects or number of product quarantined  记录有問題要隔离的产品數量 | QC  質量檢查部 |  |  |

The process card has been checked to confirm satisfactory completion of all tasks in conformity to the applicable design data and certification made in accordance with HKAR-21.139(b).

生产程序卡经检查，以确认已圆满按照符合适用的设计数据和HKAR-21.139(b)认证，完成所有任务

CAD Form One批准放行证书号: \_\_\_\_\_\_\_\_\_\_ Stamp印章: \_\_\_\_\_\_\_\_ Date日期:\_\_\_\_\_\_\_\_

Approval/Authorization

认证/授权